



## WOKING JOINT COMMITTEE

**DATE:** 24 SEPTEMBER 2014  
**LEAD OFFICER:** ANDREW MILNE, AREA HIGHWAYS MANAGER (NW)  
**SUBJECT:** HIGHWAYS UPDATE  
**AREA:** WOKING

### **SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2014/15 financial year.

To report on relevant topical highways matters.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement Fund expenditure.

### **RECOMMENDATIONS:**

#### **Woking Joint Committee is asked to:**

- (i) Note the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2014/15 financial year
- (ii) Note progress with budget expenditure
- (iii) Note that a further Highways Update will be brought to the next meeting of this Committee.

### **REASONS FOR RECOMMENDATIONS:**

The above recommendations are made to enable progression of all highway related schemes and works.

## 1. INTRODUCTION AND BACKGROUND:

1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

## 2. ANALYSIS:

### 2.1 ITS programme for 2014/15

2.1.1 The Committee 2014/15 ITS capital budget for Woking was set at £146,081. Due to a limited overspend of £38,000 during the 13/14 financial year, this balance is reduced to £108,081, but further funding sources have been identified of £23,997 which have reduced the impact of the overspend, enabling an overall budget of £132,078. Table 1 below records the schemes agreed during the Woking Local Committee held on 4 December 2013 for delivery in the 2014-15 financial year.

Project	Budget (£)	Details
Albert Drive part scheme completion	37,873	Works have commenced on site following further public consultation. Completion expected by end September.
Delivery of Pembroke Road traffic calming	40,000	Site meeting held with residents and local Member. Public consultation commenced over preliminary design. Detailed design ongoing with anticipated delivery of works in Jan-March 2015.
Blackhorse Road junction safety improvements	75,000	Design progressing following completion of site surveys.
Prey Heath Road pedestrian improvements	50,000	Budget increased from estimated £25,000 to £50,000 due to need to carry out associated drainage works. Topographical survey completed and negotiations continuing with Network Rail.
Barleymow Lane traffic management measures	0	No further works required. TRO and signs delivered in 2013/14. <b>Scheme complete.</b>
Warbury Lane traffic management modification	10,000	In design.
<b>Total</b>	<b>212,873</b>	

**Table 1 – ITS programme for 2014/15**

2.1.2 All costs shown are estimated, and the programme value intentionally exceeds the available budget to enable flexibility of delivery. In the meeting of 4 December 2013 the Woking Local Committee instructed that priority should be given to funding and delivery of ITS schemes, when balancing the overall ITS and capital maintenance programme.

- 2.1.3 In the event of any ITS schemes not being deliverable, or being unable to proceed for other reasons, a standby list of LSR works was also approved for use on a contingency basis to ensure that budgets are effectively utilised. These works are shown in the shaded section of Table 2 of this report.

## 2.2 Capital Maintenance programme for 2014/15

- 2.2.1 During the Woking Local Committee private meeting held on 4 December 2013, the programme of localised structural repair work (LSR) shown in Table 2 of this report, was agreed for delivery, subject to receipt of £146,081 anticipated capital funding:

Road Name (Number)	Limits	Area	Cost (£)	Progress
Paxton Gardens	Area by Roundabout, O/S No 5	Paxton Gardens BC	10,118	Delay with obtaining final price from contractor and delivery date confirmation
Woodside Close	Whole Road	Knaphill SH	0	<b>Works completed.</b> Funded by central capital budget.
Royston Road	Access to industrial Estate	Byfleets RW	0	<b>Works completed.</b> Funded by central capital budget.
Vicarage Road Including The Moorlands Bellmouth	Change in surface close to R/B with Kingfield to house called Humbledon	Woking WF (Kingfield)	0	Works on hold due to conflict with utility works. Possible deferral to 2015/16. Estimated £23,542
Warbury Lane	Bottom section, to the width restriction, and Top section, Boundary of Borough to first house after width restriction	Woking SH	0	Scheduled for delivery through central capital budget. Awaiting delivery date.
Kingfield Road Footway	behind Kingfield Arms	Woking WF	10,726	Awaiting programme date.
Sopworth Drive R/B	Whole R/B	Byfleet RW	17,259	Awaiting programme date.
Contractor overhead and profit			22,000	Estimated
<b>TOTAL</b>			<b>60,103</b>	
Queen Elizabeth Way	Concrete section to end of road	Woking WF	40,204	
Dartnell Ave	Redwing Grdns to Parvis Road	Byfleet RW	20,300	
Lych Way	Whole Road	Woking Horsell CK	31,460	

Old Guildford Road	Footway between Bourne Way to Old Barn Drive on one side and jct with Egley Road to Buckingham Service Station	Woking WF	8,240	
Woodlands	Whole Close	Woking WF	15,440	<b>Completed through revenue funding.</b>
Dartnell Park Road	Wild Acres to Holland House	Byfleet RW	11,550	
Woodmancote Gardens	Whole Road	West Byfleet RW	7,280	
Maitland Close	Whole Road	Woking RW	9,660	
Cavenham Close	Whole Close	Woking WF	14,261	
Dartnell Close	Whole Road	Byfleet RW	6,520	
Guildford Road	Opposite junction to Constitution Hill	Woking WF	1,802	

**Table 2 – 2014/15 capital maintenance and contingency works programme**

2.2.2 Capital maintenance works for 2014/15 are set out in the un-shaded part of table 2. Due to good progress with securing funding for Local Committee nominated sites through central capital budgets, the originally agreed programme value of £135,805 has been reduced to £60,103.

2.2.3 The overall capital programme for ITS and capital maintenance is set to fully utilise the capital budgets, and no overspend is anticipated.

## **2.3 Revenue maintenance allocations and expenditure 2014/15**

2.2.1 The 2014/15 revenue maintenance allocation for Woking is £220,420. Table 3 shows how these funds have been allocated, and the spend progress to date.

<b>Item</b>	<b>Allocation (£)</b>	<b>Spend to date (£)</b>
Drainage / ditching	60,000	32,577
Carriageway and footway patching	60,000	62,617
Vegetation works	60,000	81,288
Signs and markings	30,420	4,249
Low cost measures	10,000	2,226
Kier OHP	*	£9,087 * (included in allocation figures)
<b>Total</b>	<b>£220,420</b>	<b>£182,959 committed</b>

**Table 3 – 2014/15 Revenue Maintenance Expenditure**

## 2.3 COMMUNITY ENHANCEMENT FUND

2.3.1 The total 2014/15 Community Enhancement allocation for Woking is £35,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members.

2.3.2 A summary of spend progress is shown in Table 4.

Member	Allocation (£)	Spend to date (£)
Liz Bowes	5,000	0
Ben Carasco	5,000	321
Will Forster	5,000	3,617
Saj Hussain	5,000	1,145
Richard Wilson	5,000	4,691
Colin Kemp	5,000	2,785
Linda Kemeny	5,000	0
<b>Total</b>	<b>35,000</b>	<b>12,560</b>

**Table 4 – Community Enhancement Fund spend progress**

## 2.3 Other highways related matters

### 2.3.1 Customer enquiry responses

The second quarter of the year has seen a reduction in the level of enquiries compared to the extremely high volume during the first quarter, mainly due to the better weather. For the first half of the year 87,775 enquiries have been received, giving an average of almost 14,600 per month for the calendar year, down from the 19,000 in the first quarter.

For Woking specifically, 4870 enquiries have been received since January of which 2490 were directed to the local area office for action, and 96% of which have been resolved. This response rate is slightly above the countywide average of 95%. Although the response rate remains high, we are working hard in conjunction with our contractors to improve this and also reduce the occasional need for customers to chase for responses.

The reduction in customer contacts has also been reflected in the volume of complaints received, 208 for the 6 months to the end of June compared to 143 for the first quarter. The North West area including Woking has received 28 stage 1 complaints. The main reasons for these are communication or the failure to carry out works within the timescale anticipated.

The Service is reviewing the customer service KPIs (key performance indicators) and is particularly looking at advance notification of works on the highway through our Customer Stakeholder Engagement Plan.

## 3. OPTIONS:

3.1 Options, where applicable, are presented in this report.

**4. CONSULTATIONS:**

- 4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

**5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:**

- 5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.
- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

**6. RISK MANAGEMENT:**

- 6.1 Risks have been considered and managed through such measures as contingency planning.

**7. LOCALISM:**

- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

**8. EQUALITIES AND DIVERSITY IMPLICATIONS:**

- 8.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. Appropriate and proportionate consultation is carried out with residents, and bodies representing particular user groups, to ensure that the interests of all highway users are considered.

**9. OTHER IMPLICATIONS:**

- 9.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.

Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

## **10. CONCLUSION AND RECOMMENDATIONS:**

- 10.1 The Committee is asked to note the progress with all schemes and budgets.
- 10.2 It is recommended that a further Highways Update report is presented at the next meeting of this Committee.

## **11. WHAT HAPPENS NEXT:**

- 11.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.

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### **Contact Officer:**

Andrew Milne, Area Highways Manager NW, 03456 009009

### **Consulted:**

As identified in report.

### **Borough Portfolio Holder**

N/A

### **County Council Cabinet Member**

John Furey

### **Annexes:**

None

### **Sources/background papers:**

None

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